**Application form for CSUD Open Data Challenge (Project Idea)**

The application must be completed in Serbian and summary of the proposed project idea has to be provided in both languages, Serbian and English. It is important that you address and respond to each question clearly. When completing application form, please take into account that space provided for some questions are limited, and it is clearly stated.

The application needs to be submitted through online platform, which can be accessed on the following website: <http://inovacije.klimatskepromene.rs/inovacije/otvorenipodaci>.

Please attach the following documents in support of your application:

* The reference lists and CVs of personnel for both, the lead applicant and the team members (other applicants)

In the case, you apply as Consortia, please attach the following documents in support of your application:

* Proof of registration in the Serbian Business Registers Agency for private companies and civil society organizations (NGOs, associations, foundations),
* Draft partnership agreement,
* The reference lists and CVs of personnel for both, the lead applicant and the team members (other applicants).

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| **Important:*** **Please ensure that you upload the final and complete version of your application by the deadline.**
* **The application form contains specific fields and it is important that you complete each field. If any of the field is incomplete, application will be rejected.**
* **When populating the application form, please consult relevant evaluation criteria!**
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| **Application details** |
| Title | Enter the full title of the project idea |
| Main sectors of interest related to the CSUD Open Data Challenge | Please describe the main challenges with data management in climate change related sectors (for example transportation, waste, energy efficiency, renewable energy resources, agriculture).  |
| Name of local self-government | Enter the full name and type (city/municipality) |
| Contact person | Enter the full name, address, postal code, e-mail address and telephone number |
| Website of the applicant |  |
| Project duration | (expressed in months) |
| **Other project applicants (if applicable)** |  |
| Name of project applicant | Enter the full name and type of organisation |
| Contact person | Enter the full name, address, postal code, e-mail address and telephone number |
| Organisation website |  |
| Role and added value of applicant (experience, skills and expertise) |  |
| Previous experience with joint activities (if applicable) |  |
| **Summary of the proposed project idea** |
| Please provide a short summary of the content and objective of the project | The summary should present the main description of the project idea, with sufficient information to provide a clear understanding of the overall goal. Summary should be no more than 300 words. (in Serbian and English) |
| **Description of the project**  |
| Detailed description of the project | Background (general information about applicant, main characteristics of the local self-government, number of employees, annual budget balance)Please explain prior and relevant experience of the applicant, including experience of the team members, related to the objective of the challenge. Does the proposed solution refers to utilisation of the existing data, including open data sets? Does the city/municipality already have data bases and management system, including simplified GHG inventory? If yes, please specify which type of data base, system of data collection, and sources of information is being used. If no, please provide detail explanation about main challenges and problems city/municipality is facing? Please list specific data set(s) that solution will use. Alignment with the CSUD Open Data Challenge objectives: A description of the project idea should include explanation how the proposed Project idea addresses the challenge aim. Objectives: the project’s objective in term of its contribution to the main aim of the Open Data Innovation Sustainability plan (description) |
| What is innovative about the project? | Applicants need to consider some of the following questions: What elements of the proposed idea are innovative? Does it represent the implementation of an existing idea into a new operational setting etc.? What gap in data collection and/or data use is project attempting to address? How is this problem being addressed now? Why will your innovation be successful in addressing the challenge objective?  |
| Activities and approach of the project | Where did the Project idea come from, what major activities would be required for applicants to implement the proposed Project, how does the proposed Project idea fit in with your existing activities, how local community will be engaged, what are the primary risks of the project and how will they be mitigated? |
| Expected Impact and Outcomes | How the project will impact the functioning of the local self-government, what would be economic, social and environmental benefits?How the proposed solution increases the demand for and availability of quality data? Does it improve the technical capacity for data management in the targeted self-government? How the proposed solution is compatible with the existing national, regional (e.g. Western Balkan region etc.) and European information systems and solutions?Who are the project beneficiaries and how will they be affected by this project?How project will impact the vulnerable groups (youth, women, marginalized groups)?What is the level of replicability and potential for scaling up of the proposed idea? |
| Gender approach | Please elaborate on the approach for mainstreaming gender, acknowledging the complementary needs and roles of both, women and men, in order to secure gender equality.  |
| Expected project budget | Preliminary estimates of the project costs against planned activities and ultimate goal;How the funds necessary for the project implementation will be secured?  |

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Stamp and signature of legal representative