

Application form – Pre-challenge Call for proposals

Reducing Community Carbon Footprint by a Circular Economy Approach in the Republic of Serbia

The application must be completed in Serbian language and summary of the proposed project idea has to be provided in both languages, in Serbian and in English. It is important that you address and respond to each question clearly. When completing application form, please note that space available for response to some of the questions is limited (clearly indicated).

The application needs to be submitted through an online platform, which can be accessed at the following website: <https://inovacije.klimatskepromene.rs/en/circular-economy/>.

Please attach the following documents in support of your application:

- Proof of registration in the Serbian Business Registers Agency for private companies and civil society organizations (CSOs, associations, foundations),
- The reference lists and CVs of personnel for both, the lead applicant and the team members (other applicants) and clearly specify their roles (including authorship/co-authorship),
- Draft partnership agreement (if applicable),
- Documents confirming co-financing commitments.

Important:

- **Please ensure that you upload the final and complete version of your application by the deadline.**
- **The application form contains specific fields and it is important that you complete each field. If any of the field is incomplete, application will be rejected.**
- **When populating the application form, please consult relevant evaluation criteria!**

Application details	
Title	Enter the full title of the project idea
Main sectors of interest related to the Pre-Challenge Call	
Project duration	(expressed in months)
Lead applicant	
Name of the Lead applicant	Enter the full registered name of the lead applicant for the project
Contact details of the Lead applicant	Enter the full name, address, postal code, e-mail address and telephone number of the main point of contact
Other project applicants (if applicable)	
Name of project applicant	Enter the full name and type of organization
Contact person	Enter the full name, address, postal code, e-mail address and telephone number
Summary of the proposed project idea	
Please provide a short summary, including the scope and objective/s of the project Summary should be no more than 300 words. (in Serbian and English)	The summary should present the main description of the project proposal, with sufficient information to provide a clear understanding of the challenge and its overall goal. It should also clearly present how the project will achieve its objective/s.

The project details	
Project description Limit is 2000 words	<p>What specific climate & circular economy related challenge is project tackling? <i>(If possible, please try to quantify the scale of the specific climate problem in GHG terms)</i> How does your project address this (quantified) challenge?</p> <p>Please provide an overview of the approach (technical, technological, business model etc.) and methodology that your project tends to apply to respond to the Pre-Challenge Call.</p> <p>Please describe principles of circular economy which will be applied.</p> <p>What is the expected GHG emission reduction resulting from your project idea (GHG emission reduction potential of the proposed idea)? Please also explain the applied methodology/tool.</p>
What is innovative about the project? Limit is 1000 words	<p>Applicant(s) need to consider some of the following questions: What are the innovative elements of the proposed project? Does it represent the implementation of an existing idea into a new operational setting? Why will your innovation be successful in addressing the problem compared to some other more standard approach?</p>
What are the risks to project success and what is the project's risk management strategy?	<p>Please identify the key risks and uncertainties of the project and how the project would mitigate these risks.</p>
Intellectual property rights disclosure	<p>Please identify the intellectual property rights or describe the model in which they will be resolved and confirm the absence of any legal disputes arising from IP rights.</p>
Do the project applicant(s) have skills and experience to implement the proposed project?	<p>Please explain experience and role of your team members.</p> <p>Please describe the previously implemented projects/activities relevant for the objective of the Pre-Challenge Call.</p>
Activities of the project (including timetable)	<p>Which activities would be required for applicant(s) to implement the proposed Project, how does the proposed Project fit in with your existing activities, how local community will be engaged?</p>
Expected Impact/s and Outcomes	<p>Describe the main impacts and outcomes of the project;</p> <p>Describe impacts arising out of applying circular economy principles;</p> <p>Describe the logic of how the project produces an impact in terms of GHG emissions reduction. What are GHG reduction potential and the average GHG reduction costs by the proposed project?</p> <p>How the project activities will contribute to creating carbon-neutral communities based on the principles of the circular economy?</p> <p>How the applicant(s) intend to ensure the sustainability of the project results and impact created.</p>

	How the project will impact vulnerable groups (youth, women, marginalized groups)?
Gender approach	Please elaborate on the approach for mainstreaming the gender, acknowledging the complementary roles of both, women and men, in order to obtain gender equality.
Expected project budget	Please indicate the anticipated project costs (against planned activities). The total budget and cost structure must be reasonable, realistic and in line with the project activities. Clearly present the contribution from project partners. How the funds necessary for the project implementation will be secured (include the sources, structure and any supporting documentation as evidence)?